

**Annual Governance Statement
for the Governing Body of
Howbridge Infant School
September 2018**

In accordance with the Government’s requirement for all governing bodies, the 3 core strategic functions of Howbridge Infant School Governing Body are:

- 1. Ensuring clarity of vision, ethos, values and strategic direction;**
- 2. Holding the Headteacher to account for the educational performance of the school and its pupils;**
- 3. Overseeing the financial performance of the school and making sure its money is well spent.**

Governance arrangements

The Governing Body of Howbridge Infant School was re-constituted on 1 January 2015 and is now made up of the Headteacher and 2 Staff Governors; 3 Partnership Governors; 5 elected Parent Governors; 1 Local Authority appointed governor and 4 co-opted governors. The Governing Body appoints co-opted governors, who are people that, in the opinion of the Governing Body, have the required skills to contribute to the effective governance and success of the school.

We have 2 sub-committees, Resources (including Finance and Personnel) and Curriculum which meet on a termly basis. We also have committees that meet if required to consider pay, discipline and staffing matters.

A full list of Governors and their responsibilities can be found on the webpage.

Attendance record of governors

Governors have excellent attendance at all meetings. We have never cancelled a meeting because it was not “quorate” (the number of governors needed to ensure that legal decisions can be made).

<p>The work that we have done on our committees and in the governing body</p>	<p>The Curriculum Committee discuss key performance data so that we can be sure that the school is on track to fulfil its targets for all pupils. We focus on how the Pupil Premium Grant & Sports Funding is being spent by the school and what impact this has on the pupil outcomes. The results of which are published on the school web site http://www.howbridge-inf.essex.sch.uk The Resources Committee looks at the maintenance and development of the school premises, and makes recommendations to the Full Governing Body about how the school budget should be set.</p> <p>In the spring term, the Full Governing Body approved the 2018/19 budget plan for the school: we are pleased to confirm that the school has a contingency fund that is managed & reviewed by each committee. The priority of our budget is focused on the standards & excellence of teaching. The Full Governing Body are responsible for the renewal of our policies & procedures. We have updated in accordance with new legislation various polices. These can be seen on the school website.</p>
<p>Current priorities and activity</p>	<p>The Governing Body has had a successful year, focusing on school improvement, changes to the curriculum, meeting new targets and changing methods of assessing pupil progress. We also had an Ofsted inspection and maintained our good judgement.</p> <p>We want to ensure that our children with special needs are well supported and focus on how the Pupil Premium Grant and Sports Funding is being spent by the school and what impact this has on their outcomes.</p> <p>There is a Governor responsible for Health and Safety and termly inspections are carried out with the School Business Manager.</p>

	<p>Safeguarding is of great importance and we have 2 nominated Governors for Safeguarding who report back to the Full Governing Body about Safeguarding issues. All Governors have undertaken Safeguarding training this year.</p> <p>One of the roles for the Governors is reviewing and agreeing school policies, and this year we have considered a number of key policies.</p> <p>We are pleased that attendance figures at the school meet statutory targets.</p> <p>Minutes of the Governing Body and Committee meetings are public documents, you can ask at the school office if you would like to see minutes of our meetings.</p>
<p>Future plans for the governors</p>	<p>The Governing Body have prepared a Governor Action Plan which reflects the school priorities as set out in the School Improvement Plan for 2018-19. The plan highlights key areas of activity that the Governing Body will focus on in order to ensure we are monitoring in relation to our core strategic functions.</p>
<p>How you can contact the governing body</p>	<p>We always welcome suggestions, feedback and ideas from parents – please contact our Chair of Governors, Mr Hooker, via the school office. A full list of governors and more information about the school can be found at http://www.howbridge-inf.essex.sch.uk/</p>